



**1. Welcome, Introductions, and Announcements**

Commissioner Dave Unruh, Sedgwick County, welcomed attendees and asked for self-introductions.

**2. Approval of Minutes from September 24, 2013**

*Mayor Kristey Williams, Augusta, (Mayor Terry Somers, Mount Hope) moved to approve the minutes as presented. Motion adopted.*

**3. Approval of Contract with Hugo Wall School, Wichita State University**

Before reviewing the contract, Keith Lawing presented the Committee with a budget showing anticipated revenues and expenses through December 31, 2013. The total anticipated revenue following the receipt of the 2014 dues and carryover from 2013 is \$228,000. The budget includes a line item for conferences, which includes the 2013 and 2014 policy summits and the 2014 water conference; contracts, which includes the Hugo Wall School, Bruno & Associates, and High Touch contracts; and a projects line item which includes undesignated funds that can be utilized for special projects or events such as legislative receptions.

Lawing reviewed the information included in the agenda report detailing the contract with Hugo Wall School, Wichita State University. The scope of services for the contract includes research, policy analysis and strategic planning. The term of the contract is 14 months- from November 1, 2013 to December 31, 2015, for a total cost not to exceed \$48,444. Bills shall be submitted as the work is completed and invoices shall specify services rendered, time spent, and a breakdown of the costs.

*The Committee unanimously agreed to recommend approval of the contract to the REAP Board of Directors at their January 10, 2014 meeting. Motion adopted.*

**4. Approval of Contract with Bruno & Associates**

At the October 25, 2013 Legislative Committee meeting, the Committee directed staff to negotiate a contract with Tom Bruno for legislative and lobbying services during the 2014 legislative session. The term of the proposed contract is from January 10, 2014 through June 30, 2014, for a total cost not to exceed \$18,000. The contract shall be paid monthly on receipt of an invoice. Additionally, the contract includes a provision for reimbursement for pre-approved and reasonable expenses, including travel, lodging, long distance phone charges, general entertainment, attendance at political functions, and other appropriate meetings. REAP shall provide up to \$2,000 for the term of the agreement for these expenses. If special receptions, dinners or meetings for REAP members are arranged, Bruno & Associates will submit invoices with appropriate receipts of reasonable expenses for reimbursement.

The Committee requested a bullet be added to the contract requesting contact and communication with legislators on behalf of REAP. They also requested a reporting of legislators contacted so that appropriate follow up can be made by the jurisdiction or staff.

*Council Member Jeff Longwell, Wichita, (Mayor Somers) moved to recommend approval of the contract, with the suggested changes, to the REAP Board of Directors at their January 10, 2014 meeting. Motion Adopted.*

**5. Other Business**

No other business was reported by the Committee.

**6. Adjourn**

The meeting adjourned at 9:00 a.m.

**Attendance**

**Committee Members**

Commissioner Dave Unruh, Sedgwick County, Chair  
Council Member Jeff Longwell, Wichita  
Mayor Terry Somers, Mount Hope  
Commissioner Chip Westfall, Harvey County  
Mayor Kristey Williams, City of Augusta

**Guests**

Misty Bruckner, Hugo Wall School, WSU

**Staff**

Keith Lawing  
Kelly Bergeron  
Chad Pettera