



1. Welcome and Introductions

Commissioner Dave Unruh welcomed Committee members and asked for self-introductions.

2. Approval of Contract for Administrative Services

On August 1, 2013 REAP issued a Request for Proposals (RFP) to solicit proposals for staffing services. The Workforce Alliance of South Central Kansas, Inc. (WA Inc.) submitted a response to the RFP as part of the competitive bidding process. The proposal was accepted by the REAP Board of Directors on September 9, 2013. Keith Lawing presented a draft administrative services agreement for review and recommendation by the Committee. The proposed agreement has been reviewed by Sedgwick County legal counsel on behalf of REAP and WA Inc. legal counsel. The agreement reflects the scope of services as presented in the RFP.

Committee members discussed the budget included in the draft agreement and expressed concern over the \$12,500 line item "Legislative Outreach". Lawing reminded the Committee that this is a proposed budget that includes anticipated revenues and expenditures and can be adjusted among the line items as need arises. The Committee suggested adding the language "projected revenue" and "anticipated expenditures" to the chart before it is presented to the Board of Directors for adoption.

Council Member Jeff Longwell (Mayor Terry Somers) moved to recommend approval of the administrative services contract, with the noted additions, to the REAP Board of Directors at the October 7, 2013 meeting. Motion adopted.

3. Review of Proposed 2014 Work Plan

Lawing reviewed the proposed 2014 work plan items included in the packet, noting that the most important item for the upcoming year is the three to five year operating model, which would include an updated dues structure that will be presented to the Board for adoption by June of 2014. Committee members discussed the importance of water-related forums, including the annual water conference and hosting State water meetings. Lawing noted that updating the dues structure would be tackled by the new Technical Advisory Committee. A proposed 2014 calendar of events and schedule of meetings was presented and reviewed by the Committee. Members noted that they liked the idea of alternating the Board of Directors meeting start times between 10:00 a.m. and 8:30 a.m. on Fridays.

Mayor Kristey Williams (Commissioner Chip Westfall) moved to approve the Proposed 2014 Work Plan with wording revisions on item four to include water forums, and recommended adoption by the REAP Board of Directors on October 7, 2013. Motion adopted.

4. Discussion of 2013 Legislative Policy Summit/ Year End Celebration

Lawing reported that an item remaining on the 2013 REAP work plan was the Legislative Policy Summit held annually in December. Committee members discussed the importance of this event to the organization. The proposed date of the Legislative Policy Summit is Friday, December 6th. Commissioner Westfall noted that the Legislative Committee is scheduled to meet on October 25th and will give staff firm direction on the planning and execution of the event.



REAP Executive Committee

Meeting Minutes

September 24, 2013

The Committee directed staff to proceed with the December 6th date and secure a location for the Summit. As soon as the location and time frame of the event are confirmed the Committee requested staff send out a “save the date” notice.

Commissioner Westfall (Council Member Longwell) moved to direct staff to plan and executive the Legislative Policy Summit on December 6, 2013, with guidance from the Legislative Committee. Motion adopted.

5. Other Business

Committee members discussed rotating the location of the REAP Board of Directors meetings to different locations in member communities. For example, the September 5, 2014 meeting could be held in Hutchinson at the State Fair Grounds to coincide with the opening of a new building and the opening of the 2014 Fair.

Staff noted that a request for updated contact information will be issued to the membership as the new year approaches.

6. Adjourn

The meeting adjourned at 4:15 p.m.

ATTENDANCE

Committee Members

Commissioner Dave Unruh, Sedgwick County, Chair

Commissioner Brad Dillon, Reno County, Vice Chair

Mayor Marcey Gregory, Goddard, Water Resources Committee Chair

Council Member Jeff Longwell, Wichita, Economic Development Committee Chair

Mayor Terry Somers, Mount Hope, Treasurer

Commissioner Chip Westfall, Harvey County, Legislative Committee Chair

Mayor Kristey Williams, Augusta, Immediate Past Chair

REAP Members

Mayor Rex Satterthwaite, Bently

Guests

Angela Buzard, Wichita State University

Mike Pepoon, Sedgwick County

Rick Rekoske, Bel Aire

Staff

Keith Lawing

Kelly Bergeron