

## Executive Committee Meeting Agenda

September 9, 2015 ~ 11:30 a.m.

Wichita Workforce Center

2021 N. Amidon, Suite 1100, Wichita

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1. Welcome: Council Member Carl Koster, Chair
  2. Approval of Minutes from June 4, 2015: Keith Lawing (pg. 2)  
**Recommended action: approve the minutes from the June 4, 2015 Executive Committee meeting.**
  3. REAP Nominating Committee: Carl Koster (pg. 5)  
*In advance of the final meeting of each year, the Chair shall appoint a nominating committee comprised of no less than five (5) members who will at the last meeting of the calendar year, place in nomination the names of REAP members for Chair and Vice-Chair.*  
**Recommended action: Appoint nominating committee as presented**
  4. 2015 Work Plan and Regional Initiatives Update: Keith Lawing
    - A. *Regional Policy Summit (pp. 6-7)*
    - B. *Blueprint for Regional Economic Growth (BREG) Update (pg. 6)*
    - C. *2015 Budget Report (pg. 8)***Recommended action: Take appropriate action.**
  5. 2016 Legislative Agenda Planning: Keith Lawing
  6. Other Business: Executive Committee Members
  7. Adjourn

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*The REAP Board of Directors is scheduled to meet on Thursday, October 1, 2015 at 11:30 p.m.  
Lunch will be provided as part of the meeting.*

## REAP Executive Committee Meeting Minutes

June 4, 2015 ~ Wichita Workforce Center

Council Member Carl Koster, Chair

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### 1. Welcome and Introductions

Council member Carl Koster, City of Cheney, called the meeting to order.

### 2. Approval of Minutes from March 5, 2015

*Mayor Marcey Gregory, Goddard (Mayor Terry Somers, Mount Hope) moved to approve the minutes from March 5, 2015. Motion adopted.*

### 3. REAP Appointment to the Wichita Airport Advisory Board

The Wichita Airport Advisory Board provides advice and recommendations to the City Council and City Manager on matters of policy and strategic long-term development issues affecting municipally-owned and operated airports. The Board swerves in an advisory capacity. The Board consists of no more than thirteen members- seven are appointed by the Wichita City Council; five are nominated by the Board of County Commissioners of Sedgwick County and appointed by the Wichita City Council. The Chairman of the Regional Economic Area Partnership serves as an ex officio with full power to vote and participate. The terms of all members are two years. REAP Chairman Carl Koster's appointment to the Airport Board has expired and he requests reappointment to an additional two year term.

*Mayor Marcey Gregory, Goddard (Mayor Terry Somers, Mount Hope) moved to approve the appointment of REAP Chairman Carl Koster to the Wichita Airport Advisory Board. Motion adopted.*

### 4. Workforce Investment and Opportunity Act (WIOA) and Chief Elected Officials Composition

The Workforce Investment and Opportunity Act (WIOA), which replaces the Workforce Innovation Action of 1998 (WIA), goes into effect on July 1, 2015. In accordance with the new federal regulations, the Chief Elected Officials Board (CEOB) is mandated to perform specific duties. Through a Chief Elected Officials Agreement, signed by the six county commissions in Local Area IV (Butler, Cowley, Harper, Kingman, Sedgwick and Sumner), REAP is designated to act as the CEOB. The functions of the CEOB were carried out in the REAP Economic Development Committee, chaired by Wichita Mayor Jeff Longwell, who serves as the Chief Elected Official. Business of the CEOB is reported to the full Board of Directors at their quarterly meetings.

With the coming change from WIA to WIOA a new Chief Elected Officials agreement will be required. The responsibilities of the CEOB have not changed in the new law, and they are to:

- Serve as the grant recipient for funds allocated under WIOA;
- Have final approval over the hiring of a fiscal agenda to oversee WIA funds;
- Appoint the members of the Local Workforce Development Board (LWDB)- formerly known as the Local Workforce Investment Board (LWIB);
- Approve budgets for carrying out the responsibilities of the LWDB;
- Provide comprehensive oversight of the activities of the LWDB (performance)
- Ensure that Local Area partnerships are functioning effectively

# REAP | Regional Economic Area Partnership

## REAP Executive Committee Meeting Minutes

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Council Member Carl Koster, Chair

The Chief Elected Officials, pursuant to WIOA, are liable for any misuse of funds as allocated in the Local Area and to repay such funds other than with funds received under WIOA, as determined by the Secretary of the United State Department of Labor. The current CEOB agreement was included in the packet for reference.

Staff is updating the CEOB agreement and requests the feedback of the Executive Committee and suggestions for improvement to streamline operations and reporting and maximize transparency in the process. The Committee stressed the importance of maintaining this role with the Workforce Alliance and requested staff draft an updated CEOB agreement and County agreements for review and adoption by the Board of Directors. The Committee felt that the CEOB should be a standalone Committee housed within REAP that meets a minimum of once a year, and/or as needed to approve the CEO business for the Workforce Alliance. Wichita Mayor Jeff Longwell agreed to continue as the Chair of the CEOB.

*Mayor Terry Somers, Mount Hope (Mayor Marcey Gregory, Goddard) moved to direct staff to draft an updated CEOB Agreement for review and adoption at the July Board of Directors meeting. Additionally, staff is directed to draft an updated County WIOA agreement for review. Motion adopted.*

### 5. 2015 Work Plan and Regional Initiatives

Keith Lawing and Kelly Bergeron review reports contained in the agenda packet and discussed the progress of the Blueprint for Regional Economic Growth (BREG), the budget report, and requested that the July Board of Directors meeting be held at Eisenhower Airport, pending the completion of the conference rooms. Topics requested for the Board meeting include Land Banks, new charge of the Transportation Task Force, expansion of the Water Resources Committee, and discussion of the Mayor's Summit.

The Committee unanimously requested the appointment of Clearwater Mayor Burt Ussery to the vacant At-Large seat on the Executive Committee. Staff will follow up with Mayor Ussery to confirm the appointment.

### 6. Other Business

- Mayor Longwell announced that Mayor Terry Somers of Mount Hope had been named the 2015 Kansas Mayor of the Year by the Kansas Municipal League.
- Hugo Wall School staff provided a report of recent activities and updates on their contracted items. The report is included in the meeting file.
- Hugo Wall School staff provided a summary of the prosperity plan deliverables, which are posted on the REAP website for access by members.

### 7. Adjourn

The meeting adjourned at 1:05 p.m.

# REAP | Regional Economic Area Partnership

## REAP Executive Committee Meeting Minutes

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Council Member Carl Koster, Chair

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### Attendance

#### Members/ Alternates

Council Member Carl Koster, Cheney, Chair

Mayor Marcey Gregory, Goddard, Water Resources Chair

Council Member Jeff Longwell, Wichita, CEOB Chair

Mayor Terry Somers, Mount Hope, Treasurer

Mayor Rex Satterthwaite, Bentley, Member at Large

Commissioner Carol Voran, Kingman County, Transportation Chair

#### Guests

Misty Bruckner, Wichita State University

Paula Downs, Wichita State University

Daniel Shea, Kingman County

#### Staff

Kelly Bergeron, REAP

Keith Lawing, REAP

**Item**

REAP Nominating Committee

**Background**

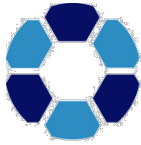
In advance of the final meeting of each year, the Chair shall appoint a nominating committee comprised of no less than five (5) members who will at the last meeting of the calendar year, place in nomination the names of REAP members for Chair and Vice-Chair.

The Chair appoints:

Mayor Marcey Gregory, Goddard  
City of Wichita Representative (Mayor Jeff Longwell or Council Member Pete Meitzner)  
Commissioner Chip Westfall, Harvey County  
Council Member Carl Koster, Cheney  
Council Member Tom Haynes, Derby

**Recommended action**

Appoint nominating committee as presented



# 2015 Regional Policy Summit

November 12, 2015

## Draft Agenda

**9:00 - Registration Opens**

- Continental Breakfast
- Door Prize Registration (Must be Present to Win)

**10:00 - Welcome and Opening Remarks**

Council Member Carl Koster, City of Cheney, REAP Chair  
Mayor Jeff Longwell, City of Wichita

**10:15 - South Central Kansas Regional Economy - Interactive  
Session with Panel Discussion**

**Moderator:**

Tom Shine, Wichita Eagle

**Panelists:**

- ◆ President John Bardo, Wichita State University
- ◆ Kansas Federal Reserve Representative
- ◆ Local/Regional Business Leader?

**11:30 - Lunch**

**12:00 - Exports (Lunch Presentation)**

**Speaker:**

David Page, J.P. Morgan Chase

**1:00 - Texas Workforce Model**

**Speakers:**

Aaron Demerson, Texas Workforce Commission  
David Setzer, North Texas Workforce Board (Invited)

**2:00 - Adjourn (Drawing for door prizes)**

**2015 REAP Operating Budget  
January - December 2015**

Revenue	2014 Carryover & Anticipated 2015													YTD	Outstanding Anticipated Revenue Remaining	% Outstanding Anticipated Revenue Remaining	
	Revenue	Jan*	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Dec				
	\$ 291,924.74	\$ 193,641.00	\$ 7,720.00	\$ 16,775.00	\$ 33,877.30	\$ 34,942.59	\$ 1,789.00								\$ 288,744.89	\$ 3,180	1%

Expenses Category	Budget	Jan	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Dec	YTD	Budget Remaining	% Budget Remaining
		Expenditures	Expenditures	Expenditures	Expenditures	Expenditures	Expenditures	Expenditures	Expenditures	Expenditures	Expenditures	Expenditures	Expenditures	Expenditures		
Wages	\$ 88,800.00	\$ 7,052.16	\$ 3,434.72	\$ 3,948.14	\$ 4,207.20	\$ 6,741.71	\$ 5,726.93	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 31,110.86	\$ 57,689.14	65%
Fringe	\$ 15,984.00	\$ 885.42	\$ 1,010.30	\$ 1,111.72	\$ 1,549.98	\$ 638.21	\$ 1,040.58	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,236.21	\$ 9,747.79	61%
Overhead	\$ 13,500.00	\$ 1,267.06	\$ 435.23	\$ 583.02	\$ 845.92	\$ 1,068.62	\$ 708.53	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,908.38	\$ 8,591.62	64%
Conferences	\$ 15,000.00	\$ 791.96	\$ -	\$ -	\$ -	\$ -	\$ 4,571.61	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,363.57	\$ 9,636.43	64%
Meetings	\$ 8,000.00	\$ 1,267.35	\$ 1,266.48	\$ 759.90	\$ 57.19	\$ 315.72	\$ 1,185.34	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,851.98	\$ 3,148.02	39%
Contract	\$ 64,300.00	\$ 1,377.16	\$ 4,164.84	\$ 5,994.36	\$ 2,080.60	\$ 12,391.20	\$ 7,153.71	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 33,161.87	\$ 31,138.13	48%
Project	\$ 25,000.00	\$ -	\$ -	\$ -	\$ -	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000.00	\$ 15,000.00	60%
	\$ 230,584.00	\$ 12,641.11	\$ 10,311.57	\$ 12,397.14	\$ 8,740.89	\$ 31,155.46	\$ 20,386.70	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 95,632.87	\$ 134,951.13	59%

**Prosperity Expense and Revenue**

	Revenue	Expenses
4/10/2015 Wage/Fringe billed to grant Jan 2015 - March 2015	\$ 12,332.60	
1/31/2015 Wages		\$ 1,767.67
2/28/2015 Wages		\$ 1,767.67
3/31/2015 Wages		\$ 1,767.68
5/27/2015 Project Funds Transferred to REAP from Health Project Funds	\$ 30,630.41	
4/6/2015 Contract Accrued in March		\$ 8,125.00
4/6/2015 Meetings Accrued in March		\$ 9,000.00
3/31/2015 Meetings		\$ 432.60
3/31/2015 Contract		\$ 9,000.00

Net Reduction \$ 42,963.01    \$ 31,860.62    \$ 11,102.39