

REAP Executive Committee Meeting Minutes

Wichita Workforce Center
2021 N. Amidon, Suite 1100, Wichita
April 13, 2017 ~ 11:30a.m.

1. Welcome: Mayor Shelley Hansel, Chair

Mayor Shelley Hansel, Chair, called the meeting to order.

2. Approval of Minutes

Approval of Minutes from Executive Committee Meeting from March 9, 2017

Bob Myers, Newton (Kathy Sexton, Derby) moved to approve the minutes from March 9, 2017 Executive Committee meeting. Motion adopted.

3. Proposal for strategic planning services

This was a recommended item from the 3.9.17 REAP Executive Committee meeting. The purpose of this proposal is to begin strategic planning for REAP in summer of 2017.

It was recommended that there be more than the 8-10 interviews of partners proposed. This will adjust the cost of the proposal.

Approved proposal for strategic planning services be presented for the Board of Directors for consideration on April 20, 2017.

4. REAP Staffing Services

Provided the 2017 staffing services contract with the Workforce Alliance and a summary of options.

At the 3.9.17 REAP Executive Committee meeting it was requested to review the contract with WA to evaluate the need to update, renew, or request a new scope of service. Here is a summary of the contract and options for REAP Executive Committee.

In August of 2013, REAP issued a RFP for staffing services. Workforce Alliance (WA) received the contract through this competitive procurement process. An agreement was created and signed based on the RFP. The initial term of the agreement covered 16 months from September 2013 through December 2014 with automatic annual renewal for a period of one year unless written notice was given by either party 60 days prior to the end of the agreement. The contract was renewed in January of 2015, 2016, and 2017. Based on the annual work plan and budget approved by REAP.

Recommendations:

The REAP Executive Committee should consider the following options:

1. Modify and update current agreement.

2. Issue a new RFP for staffing services. If this is the chosen option WA shouldn't manage the procurement process if REAP wants the WA to respond. It is suggested a REAP community, WSU Hugo Wall School, or a neutral 3rd party manage the process.
3. Do nothing and allow the existing scope of services and terms to remain.

WA is interested in continuing providing staffing services and is willing to operate under the current agreement. WA is also interested in any quality improvement comments from the REAP members and is open to any feedback/suggestions on improving services.

There was discussion regarding Executive Committee reviewing performance annually of the staffing service provider. There will be a closed Executive Committee annually and a performance evaluation will be done.

Staff will also send out current bylaws with suggested edits to be updated as part of the strategic planning process.

At this time no action will be taken regarding current contract.

5. Membership Update

2017 Budget and Current Membership listing with assessments update:

Provided a 2017 Budget and listing of current members and paid 2017 assessments.

2017 Current Membership listing with assessments update: In December 2016, REAP assessment invoices were sent to all REAP members. Attached is the 2017 Budget and current assessment received and payment dates. Staff reached out to all of the outstanding assessment fees. Reno County is waiting for a REAP presentation on March 7th before paying and the rest responded they would be paid within the week. The projected revenue from assessments for 2017 was \$132,440 as of today the revenue is \$133,166.

New members in the past year include: City of South Hutchinson, City of Moundridge and new associate members Westar Energy.

Staff presented to Butler County about rejoining REAP. After some discussion they opted to pay for Commissioner Wheeler to have an associate membership for a year. He will provide feedback to the commission during the year and they will consider a on a full membership next year.

Staff are presenting to Augusta on 4.17.17 to engage them in rejoining.

Recommended action: take appropriate action.

6. 2017 Legislative Session Update

A. REAP Priorities Update

Summarized current priorities. There may be an attempt for revisiting Medicaid Expansion this year as St. Francis in Topeka may close as a result of the absence of this funding.

In the federal budget there is a proposal that would cut passenger rail service. According to the National Association of Railroad Passengers all federal funding for AMTRAK would be cut eliminating service to 23 state. This would impact Southwest Chief.

There is also a risk to the employment and training programs in the state. Keith will send out information on this issue.

B. South Central Delegation Lunch

REAP hosted a lunch for the delegation on March 22nd in Topeka. REAP hosted lunch for the South Central Delegation on 03.22.17. Mayor Shelley Hansel, Chair, thanked the delegation's support of policies that affect economic development in the region. She highlighted the WATC/WSU affiliation and Medicaid Expansion as two of REAP's priorities. Bob Myers, Legislative Chair, shared the importance of transportation infrastructure to the region and continuing to grow South Central Kansas. He also discussed the importance of Medicaid Expansion to the South Central economy. Mayor Longwell highlighted some of the economic development "wins" for the region as well. There was some great conversation between the delegation and REAP members. The delegation requested more information sharing as they may not always hear in a timely manner some of the positive economic development activities in the region. REAP staff will work with the delegation and dispersing this information to them. In total throughout the day, 26 members of the delegation had stopped by and met with REAP members

7. Other Business: Executive Committee Members

- A. Mayor Satterthwaite announced Bentley is building their first housing since 2006.
- B. Commissioner Ron Hirst requested a presentation of REAP to SCKEDD.

8. Adjourn

The meeting adjourned at 1:09p.m.

Executive Committee Members Attendance

Mayor Shelly Hansel, Wellington	Commissioner Dave Unruh, Sedgwick County
Council Member Diane Wynn, Bel Aire	Bob Myers, Newton
Commissioner Chip Westfall, Harvey County	Kathy Sexton, Derby

REAP Members Attendance

Mayor Rex Satterthwaite, Bentley	Council Member Tom Jones, Park City
Mayor Marcey Gregory, Goddard	Kaylene Haug, K96 Corridor
Commissioner Ron Hirst, Reno County	Council Member Carl Koster, Cheney

Keith Lawing, REAP
Marla Canfield, REAP

Staff/ Guests

Misty Bruckner, WSU
Craig Crossette