

REAP Executive Committee Meeting Agenda

Wichita Workforce Center
2021 N. Amidon, Suite 1100, Wichita
April 12, 2018 ~ 11:30 a.m.

1. Welcome and Introductions: Mayor Shelley Hansel, Chair
2. Approval of Minutes from Executive Committee Meeting from March 8, 2018: Mayor Shelley Hansel, Chair (pp. 2-4)
Recommended action: approve the minutes from the March 8, 2018, Executive Committee meeting.
3. Membership Update: Marla Canfield (pp.5-8)
2018 Budget current membership listing with assessments update.
Recommended action: take appropriate action.
4. Washington Fly-In Invitation: Marla Canfield(pg. 9)
The Wichita Regional Chamber extended an invitation to REAP for the annual Washington, DC Fly-In. The purpose of the trip is to advocate pro-business and pro-growth positions on issues vital to South Central Kansas.
Recommended action: receive and file.
5. Project Wichita: Marla Canfield (pp. 10-12)
REAP voted to join the Vision Team by approving the \$5,000 support for the project. The Vision Team's role is to guide the community engagement process, ensure the project hears all voices, and helps develop an actionable plan.
Recommended action: discuss ideas to engage and implement the Project Wichita process in the region.
6. REAP Staffing Taskforce Update:Marla Canfield (pg. 13-15)
REAP Staffing Taskforce will provide an update on meeting and make recommendation to the REAP Executive Committee.
Recommended action: approve recommendations of the taskforce for best options for staff support to REAP.
7. Blueprint for Regional Economic Growth (BREG) Strategic Update: Marla Canfield(pg.16)
Invitation to meet with Market Street for a focus group and help provide insight to their team about our region's economy and processes.
Recommended action: participate in discussion with Market Street.
8. Standing Agenda Items:
 - WSU Update (pp. 17-19)
WSU will provide updates to the progress of the 2018 Work Plan items.
Recommended action: approve requested quarterly payment.
9. Other Business: Executive Committee Members
10. Adjourn

**REAP Executive Committee Meeting Minutes
Wichita Regional Chamber of Commerce
350 W Douglas Ave, Wichita, KS 67202.
March 08, 2018 ~ 11:30 a.m.**

1. Welcome: Mayor Shelley Hansel, Chair

Mayor Shelley Hansel, Chair, called the meeting to order.

2. Approval of Minutes

Approval of Minutes from Executive Committee Meeting from January 11, 2018

Commissioner Chip Westfall, Harvey County, (Council Member Gib Burgan, Moundridge) moved to approve the minutes from February 8, 2018 Executive Committee meeting. Motion adopted.

3. Project Wichita

Jon Rolph shared Project Wichita is a new 10-year regional community vision initiative. Project Wichita is a new 10-year regional community vision initiative. Project Wichita is a collaboration of business, education and government leaders with a goal to learn what residents think about their communities and where they want it to be in 10 years.

The project, being finalized, will feature a committee with four co-chairs: Aaron Bastian of Fidelity Bank, Debbie Gann of Spirit AeroSystems, Scott Schwindaman of Lubrication Engineers, and Juston White of the Boys and Girls Clubs of South Central Kansas. Evan Rossell has been hired to lead and staff the project.

In March, students and volunteers from Wichita State University's Public Policy and Management Center will survey the city to ask residents: What does your Wichita look like in 2028? There will be town hall meetings and focus groups, they will be at community and neighborhood association gatherings, and, most importantly, go after the opinions of those who won't go to a meeting. Online surveys and social media will play an important role.

There is a \$5,000 commitment level to be part of the Vision Team. However, if communities don't contribute money they will still be engaged in the process.

REAP members discussed the importance of the region being involved and the support from Wichita to focus on the region. This is very tied to the new mission and vision of REAP. Recommended if REAP were to contribute a small community be selected to represent REAP and the region. The region includes: Butler, Cowley, Sumner, Harper, Kingman, Sedgwick, Harvey, Marion, McPherson, and Reno Counties.

Mayor Vince Haines (Bob Myers, Newton) moved for REAP to contribute \$5,000 to Project Wichita to represent the region and Mayor Hansel will select a REAP member to serve on the vision team. Motion adopted.

4. Membership Update and Recruitment Strategy

Marla Canfield presented the 2018 Budget current membership listing with assessments update and a proposed recruitment strategy. All current members excluding Reno County and Westar have paid the 2018 assessments.

Recommended action: Take appropriate action.

5. Reno County Membership Proposal

Following the Reno County presentation staff on January 30th, staff received the following membership request from Gary Meagher, Reno County Administrator.

The Reno County commission voted unanimously to offer to join REAP in 2018 for \$3,000. This could be considered an associate membership. If this is not acceptable, the commission voted to provide \$150 to have the three county commissioners join REAP as individual members. The commission is willing to have a connection to REAP and will evaluate the changes the organization is making to better communicate and engage in activities that provide value to the member organizations.

Reno County requests to be able to attend all meeting and participate in all events. At this time there was not a request about voting rights.

The Executive was very thankful for Reno County's offer to stay engaged and willingness to be part of the organization. There was discussion about how this sets a precedent for other members if this request is approved.

Bob Myers, Newton (Mayor Jeff Longwell, Wichita) moved to decline the offer of \$3000 and encouraged Reno County Commissioners to apply for associate memberships. Motion adopted.

6. Standing Agenda Items:

- WSU Update

WSU provided updates to the progress of the 2018 Work Plan items.

7. Other Business: Executive Committee Members

Mayor Hansel requested a taskforce be created to determine future staffing and organizational staff needs for REAP. Workforce Alliance has been providing the services for 5 years and it is time to evaluate the needs of the organization and structure moving forward. The taskforce would report out at the April 12th Executive Committee meeting.

Taskforce Nominees and volunteers were:

- Bob Myers, Newton, Chair of the Taskforce
- Ty Lasher, Bel Aire
- Council Member Carl Koster, Cheney
- Council Member Tom Jones, Park City

- Kathy Sexton, Derby

Bob Myers, Newton (Mayor Vince Haines, El Dorado) moved to create a taskforce to determine staffing of the organization after 2018. Motion adopted.

Mayor Hansel sent her condolences to the City of Maize on behalf of the organization. Mayor Clair Donnelly passed away on March 3rd. There will be a celebration of Clair's life during a visitation with his family on Friday, March 9, from 6:00-7:30 p.m. and at his funeral service, 1 p.m., Saturday, March 10, both at Downing & Lahey Mortuary.

http://www.dlwichita.com/sitemaker/sites/DOWNIN1/obit.cgi?user=89006890_CDonnelly

8. Adjourn

The meeting adjourned at 12:49p.m.

Executive Committee Members Attendance

Mayor Shelley Hansel, Wellington
Mayor Vince Haines, El Dorado
Commissioner Chip Westfall, Harvey County
Council Member Gib Bergan, Moundridge

Mayor Terry Somers, Mount Hope
Mayor Jeff Longwell, Wichita
Bob Myers, Newton

REAP Members Attendance

Council Member Carl Koster, Cheney
Mayor John Speer, Kechi
Council Member Pete Meitzner, Wichita
Council Member Tom Jones, Park City
Mayor Donna Clasen, Maize
Council Member Greg Schneider, Andover
Mayor Gary Fisher, Moundridge

Randy Frazer, Moundridge
Gary Meager, Reno County
Anthony Swartzendruber, Harvey County
Heather Denker, GWP
Mark Detter, Andover
Evan Rosell, GWP

Staff/ Guests

Marla Canfield, REAP
Keith Lawing, REAP
John Waltner

Misty Bruckner, WSU
Debbie Luper, Congressmen Ron Estes
Mike Zamrzla, Senator Moran

Recommended action: approve the minutes from the March 8, 2018, Executive Committee meeting.

Item:

Membership update

Background:

Staff have made presentations to the following communities: Butler County, Colwich, Augusta

John Waltner and Marla Canfield will begin targeting the following communities for membership:

Colwich
*Halstead
*McPherson
*Sedgwick
*Winfield
*Hillsboro
Augusta
*Butler County
Haysville

*Targeted by John Waltner

2018 Current Membership listing below with assessments update. The REAP assessment invoices were sent to all REAP members in December.

REAP 2018 Membership Assessments*

**based on 2016 Kansas Certified Population from the Secretary of State*

Jurisdiction	2016 Certified Population*	2018 Proposed Assessments	2018 Received Assessments
Under 3k		\$200+(0.16*population)	\$200+(0.16*population)
Bentley	517	\$ 283	\$ 283
Mount Hope	807	\$ 329	\$ 329
Garden Plain	894	\$ 343	\$ 343
Conway Springs	1,224	\$ 396	\$ 396
Kechi	1,995	\$ 519	\$ 519
Cheney	2,165	\$ 546	\$ 546
Clearwater	2,519	\$ 603	\$ 603
Moundridge	1,737	\$ 478	\$ 478

South Hutchinson	2,539	\$ 606	\$ 606
3k-10k		\$1000+(0.16*population)	\$1000+(0.16*population)
Maize	4,438	\$ 1,710	\$ 1,710
Hesston	3,803	\$ 1,608	\$ 1,608
Rose Hill	4,015	\$ 1,642	\$ 1,642
Goddard	4,710	\$ 1,754	\$ 1,754
Bel Aire	7,661	\$ 2,226	\$ 2,226
Valley Center	7,343	\$ 2,175	\$ 2,175
Park City	7,632	\$ 2,221	\$ 2,221
Wellington	7,889	\$ 2,262	\$ 2,262
Over 10k		\$3000+(0.16*population)	\$3000+(0.16*population)
Andover	12,980	\$ 5,077	\$ 5,077
El Dorado	13,141	\$ 5,103	\$ 5,103
Newton	19,105	\$ 6,057	\$ 6,057
Derby	23,633	\$ 6,781	\$ 6,781
Hutchinson	41,310	\$ 9,610	\$ 9,610
Wichita	389,902	\$ 65,384	\$ 65,384
Counties			
Under 10k		\$1000+(0.065*population)	\$1000+(0.065*population)
Kingman County	7,467	\$ 1,485	\$ 1,485
Over 10k		\$3000+(0.065*population)	\$3000+(0.065*population)
Harvey County	34,913	\$ 5,269	\$ 5,269
Total Cities & Counties		\$131,577	\$119,888

Associate Memberships		\$250 or \$50	\$250 or \$50
Mr. Willis Heck		\$ 50	\$ 50
Commissioner Dave Unruh		\$ 50	\$ 50
John Waltner		\$ 50	\$ 50
Carol Voran		\$ 50	\$ 50
Commissioner Mike Wheeler		\$ 50	\$ 50
Black Hills Energy		\$ 250	\$ 250
Greater Wichita Partnership		\$ 250	\$ 250
K-96 Corridor		\$ 250	\$ 250
Kansas Global Trade Services		\$ 250	\$ 250
Sumner County ED		\$ 250	\$ 250
SCKEDD		\$ 250	\$ 250

Westar		\$ 250	\$ 250
Total Associate Members		\$ 2,000	\$ 2,000
Total 2018 Projected Revenue from Membership		\$126, 468	\$126, 468

New membership applications to be presented at the April 19th Board of Directors meeting:
 City of Augusta

Associate Memberships:
 Mayor Tom Brown (McPherson)
 Kacee Morales (McPherson Economic Development)
 Commissioner Ron Hirst (Reno County)
 Gary Meagher (Reno County)

Board of Directors Approved Budget

Wages	\$	80,000	
Benefits	\$	8,500	
Taxes	\$	7,000	
Sub Total			\$ 95,500
Overhead			
Rent	\$	6,700	
Utilities	\$	1,000	
Insurance	\$	3,500	
Communications (phone)	\$	-	
Supplies	\$	3,000	
Copies	\$	500	
Postage	\$	100	
Dues/Subscriptions	\$	600	
Outreach	\$	800	
Fiscal & Audit	\$	10,000	
Travel	\$	2,000	
Sub Total			\$ 28,200
Conferences & Events			
City to City	\$	5,000	
Regional Conferences / Forums	\$	5,000	
Conference Total			\$ 10,000

Meetings		
** Board of Directors (4 x \$500)	\$	2,000
* Exec Comm (8 x \$250)	\$	2,000
* Leg. Comm (2 x \$250)	\$	500
TAC (4 x \$180)	\$	720
Special (4 x \$250)	\$	1,000
Meetings total		\$ 6,220
Contract		
WSU/Hugo Wall School	\$	25,000
John Waltner	\$	10,000
Website (12 x \$50); + \$150	\$	750
Contract Total		\$ 35,750
Projects		
TBD	\$	15,000
Projects Total		\$ 15,000
2018 Total Projected Expenses		\$ 190,670
Anticipated Revenues		
Projected Carry over	\$	79,921
2018 Total Projected Income (Assessments Only)	\$	126,468
Total Projected Revenues		\$ 206,389

Recommended action: receive and file.

Item:

Washington Fly-In Invitation

Background:

The Wichita Regional Chamber is planning the annual Washington, DC Fly-In for **May 21-23, 2018**. The purpose of the trip is to advocate pro-business and pro-growth positions on issues vital to South Central Kansas. The indirect benefit is certainly the camaraderie with fellow business and community leaders from our region.

The trip is three days, meeting with all six members of the Kansas federal delegation (Representatives Estes, Jenkins, Marshall, and Yoder, and Senators Moran and Roberts). There will also be meals and receptions with our Kansas delegation and staff along with some unique opportunities such as a night tour of the Capitol.

The \$2,500 package includes two nights at a hotel on Capitol Hill, round-trip airfare, most meals and ground transportation. The funds to support a REAP member attending would come from the conferences & events line item in the budget.

The Chamber personally invited REAP to join the trip this year. Part of the agenda will include discussing transportation and workforce development. Mayor Hansel will attend on behalf of REAP and will report back activities and impact of the trip.

Recommended action: receive and file.

Item:

Project Wichita

Background:

Project Wichita is a new 10-year regional community vision initiative. Project Wichita is a collaboration of business, education and government leaders with a goal to learn what residents think about their communities and where they want it to be in 10 years.

REAP voted to join the Vision Team by approving the \$5,000 support for the project at the March 8, 2018 Executive Committee meeting. Mayor Terry Somers was selected to serve on the Vision Team on behalf of REAP. At this time the REAP communities of Wichita, El Dorado, and Newton also individually contributed to the project. The Vision Team's role is to guide the community engagement process, ensure the project hears all voices, and helps develop an actionable plan.

There will be town hall meetings and focus groups, they will be at community and neighborhood association gatherings, and, most importantly, go after the opinions of those who won't go to a meeting. Online surveys and social media will play an important role.

Process

Volunteers wanted the regional 10-year vision and action plan Project Wichita process to include big discussions from as many people as possible. So Wichita State University's (WSU) Public Policy and Management Center team built a custom process for gathering input across the region. The process includes focus groups with individuals and organizations, gathering feedback at diverse community events, online surveys and robust social media engagement.

Over the next few months the Project Wichita process will feature three main steps: **Listen, Focus and Share**

Listen - Spring/Summer 2018

Host focus groups, community listening events, launch online survey, social media

During the Listen phase of the process, WSU will conduct traditional and non-traditional focus groups across the region gathering broad ideas and feedback on what is important to the community. Based on the key themes and topics identified by the focus groups, WSU will then create an online survey to be shared with the regional community asking for opinions and priorities on those topics. More details on community focus groups and how the public can get involved will be available next week.

Focus -Summer 2018

Research existing data and plans, conduct interviews

During the Focus phase of the process research and community findings will be analyzed for trends and patterns. Those findings will be discussed by the Vision Team – a group charged with shepherding the Project Wichita plan – in order to build work teams. These work teams will identify and review priorities driven by community feedback and will work with subject experts and those affected to help build an action plan.

Share - Fall 2018

Report community vision, priorities and action plan

During the Share phase of the process, WSU and the Vision Team will share final results and recommendations with the community including regional vision and priorities. The estimated timeline for the report is late Fall 2018. In addition to a regional vision, the community engagement process will produce an action plan focused on the next 10 years.

Recommended action: discuss ideas to engage and implement the Project Wichita process in the region.

Project Wichita

Our home. Our future.



March 15, 2018

Keith Lawing
REAP
300 W. Douglas, Suite 850
Wichita, KS 67202

Dear Keith,

Your early support of Project Wichita provided the foundation on which momentum continues to build in the community. Thank you.

More and more, we're hearing from folks who want to help shape the future of our community, and we're determined to find a seat at the table for everyone. We're moving quickly to capitalize on all of the ideas and energy generated by this initiative. It's imperative we engage the entire community and your financial support and time commitment will make that happen. It will take all of us working together to ensure all voices are heard.

As the Vision Team gets to work, please make sure we know who is attending on behalf of your organization. If you have not already, please send contact information to Evan Rosell at (316) 268.1133 or e-mail at evan@greaterwchitapartnership.org. Evan is also available to answer any questions you may have.

The Vision Team's role is to guide the community engagement process, ensure we hear all voices, and to help us dream big and develop an actionable plan.

The first wave of Project Wichita community engagement will begin the last week of March.

Thank you for your commitment to our future. I'm excited to work alongside each of you as we set a course of opportunity and success for our community.

Handwritten signature of Aaron Bastian in blue ink.

Aaron Bastian, *Project Wichita Co-chair*

Item:

REAP Staffing Taskforce Update

Background:

Mayor Hansel requested a taskforce be created to determine future staffing and organizational staff needs for REAP. Workforce Alliance has been providing the services for 5 years and it is time to evaluate the needs of the organization and structure moving forward. The taskforce met on March 22nd. Please see attached memo from the taskforce with recommendations.

Recommended action: approve recommendations of the taskforce for best options for staff support to REAP.

To: REAP Executive Committee

From: REAP Staffing Task Force

Re: Report and Recommendations

Date: March 28, 2018

The REAP Staffing Task Force was formed to review the organizational structure and staff support needs of REAP, and to develop recommendations to the REAP Executive Committee. This Task Force consists of Newton City Manager Bob Myers as its Chair, Derby City Manager Kathy Sexton, Bel Aire City Manager Ty Lasher, and Park City Councilman Tom Jones. Cheney Councilman Carl Koster was also appointed to this Task Force, but we were saddened by his intervening death and he did not participate. The Task Force was also assisted by McPherson Mayor Tom Brown.

The Task Force met on March 22, 2018, with all but Carl Koster present or participating by conference call.

REAP Executive Director Keith Lawing and Executive Officer Marla Canfield were present for the first part of the meeting. The history of REAP staffing was reviewed in some depth, including a detailed summary of the current staffing services being provided. Keith and Marla were then excused for further discussion and deliberation by the Task Force.

As a result of those deliberations, the Task Force offers the following recommendations.

First, the Task Force does not deem the organization to be in any imminent need for a change in staffing. However, we do feel there are issues which need to be carefully examined in terms of what kind of a staffing model is going to best help the organization accomplish its objectives.

The Task Force does not feel it is realistic, given the size of the organization's budget, to expect that we will be able to hire our own staff, take on all of the accounting and personnel functions associated with that, and arrange for office space, supplies and resources. Thus, unless and until such time as the organization may have a much more robust budget, we feel it will continue to be necessary for REAP to partner with another organization which can provide for our staffing, office and other support needs.

Under the current arrangement with the Workforce Alliance, REAP is provided the following staffing with the indicated percentages of a full-time position being devoted to REAP matters:

Senior Administrator (Keith)	20%
Executive Officer (Marla)	85%
Accounting, HR and Communications (other Workforce staff)	35%

Additionally, the organization is paying \$25,000 to WSU for various research and other support services, and is paying John Waltner \$10,000 for various outreach services.

One of the great strengths of the current arrangement with the Workforce Alliance is that Keith Lawing has such an extensive history with REAP, going back to its founding, plus his Workforce responsibilities put him in contact with most of the same partners with whom REAP also wants to work and collaborate. He is well recognized as a face of the organization, even at times when he is wearing his Workforce hat. Also, we believe that all members are very satisfied with the skill and organization which Marla brings to her position. Together they make a very effective team.

That being said, the Task Force believes that the evolution of the REAP organization is such that we need a face of the organization who also has the time to be as visible with our members and prospective members as he or she is with our partners. In the best of all possible worlds, this would be a person who is already well known and connected within the REAP region or, at the least, would have an unquestioned ability to quickly become known and connected. We would anticipate that this would require an Executive Director who can devote at least 50% of his or her time to these tasks, if not more.

To explore such possibilities, the Task Force recommends that a small number of Executive Committee members, perhaps no more than three, be delegated the assignment to meet with prospective organizations to engage in discussions regarding their interest and ability to provide for our staffing needs. Two such organizations identified by the Task Force would be the Wichita State Public Policy and Management Center and the Greater Wichita Partnership. And, certainly, the Workforce Alliance should also continue to be considered. Executive Committee members may also have ideas as to other possible organizations to whom we might reach out. Some other organizations were considered by the Task Force and were ruled out for various reasons, which can be discussed with the Executive Committee.

We look forward to the continued discussion of these issues.

Submitted by Task Force Members:

Bob Myers
Kathy Sexton
Ty Lasher
Tom Jones

Item:

Blueprint for Regional Economic Growth (BREG) strategic update

Background:

Representatives from Market Street Planning Services, who have been hired to conduct the Blueprint for Regional Economic Growth (BREG) strategic update, will be in Wichita from April 24th through April 26th. They would like to invite REAP Members to meet with Katie Thomas from Market Street for a focus group and help provide insight to their team about our region's economy and processes on **Wednesday, April 25 from 10:30 AM – 12:00 PM at the Greater Wichita Partnership office in the Innovation Center, 505 E. Douglas Street, Wichita, KS.**

Recommended action: participate in discussion with Market Street.

2018 Work Plan April Quarterly Update Public Policy and Management Center

The Public Policy and Management Center (PPMC) at Wichita State University provides professional development, technical support and research for REAP. The following is the 2018 update on activities.

Technical Support

Grant Finding Support:

- The PPMC identifies and distributes grant opportunities for REAP members through EfficientGov blasts every two weeks, with 5 blast completed out this year.
- The PPMC will conduct training on using the tool upon request. The PPMC will continue to provide registration and responses to members in using the EfficientGov grant services. The PPMC will meet with Augusta in May to discuss.
- On March 29th 1pm-4pm at the WSU Metroplex, the PPMC hosted a Grant Writing Lab for REAP Members. Only Mount Hope attended and WSU spent the team hearing about the issues and developing a grant finding plan to assist the community.

Success of the Grant Finding:

Cheney received the following grants using the EfficientGov:

- Police Department from Firehouse Subs for \$12,294 in September 2017
- Park Improvements for \$947.50 from KDHE Waste Tire Grant for new benches in a park
- WAMPO Community Walkable Places Grant for \$25,000 in July 2017.
- Park Improvements for a \$50,000 grant from L&W CF Partnership for Parks Grant in December 2016.
- Cheney also applied for a \$325, 000 grant from FEMA to purchase a new fire truck and are waiting to hear back.
- Cheney also sent several grants from Grantfinder on to the school, library and recreation. The school received a grant to purchase some new kitchen equipment from a grant the city of Cheney sent them.

Significant Issue Research: Economic Incentives

- At the February REAP Executive Committee meeting, the PPMC presented the recommendation from the TAC for economic incentives to be the significant regional issue for policy research and resource development for REAP members. The Executive Committee agreed to move forward with that a topic.
- A work team comprised of managers and economic development professionals has been created to develop economic incentives policies with the overall goal of growing communities in the region.
- The team includes:
 - Mark Detter/Jenni McCausland, Andover
 - Bob Myers, Newton
 - Matt Stiles, South Hutchinson
 - Becky Bouska, Maize



WICHITA STATE
UNIVERSITY

DIVISION OF DIVERSITY AND
COMMUNITY ENGAGEMENT

Public Policy and
Management Center

- Scott Rigby, Wichita
- The PPMC will provide project management and research on behalf of the leadership team.
- John Waltner, REAP consultant, will be assisting with community outreach.
- The work team has met once to determine scope, research plan and expand team to include Greater Wichita Partnership and El Dorado, Inc.
- WSU met with representatives from the Partnership to discuss existing research, ensure there was not duplication of work, and plan to meet with regional economic development representatives in the next few months.
- WSU has started working on the research plan.

Transportation Research:

- Through February 2018 the PPMC provided research on the landscape of transportation funding in Sedgwick County and Johnson County.

Professional Development

The following sessions are planned for professional development for 2018:

Newly Elected Officials Follow-Up Training:

- Survey attendees from December 2017 session
- Open to all
- 2 or 2 ½ hour late day/early evening training-TBD
- REAP Sponsorship: \$750
- Free for REAP members and \$20 for all others

Grantwriting 101

- ½ day training- June 1st 9:00 – 12:00
- REAP sponsorship: \$500
- Free for REAP members and \$50 for Non-REAP members

Grantwriting 201

- All day training- September 1st 9:00 – 4:00
- REAP Sponsorship: \$1,000
- Free to REAP members and \$75 for non-REAP members

Board Training

- For appointed board members
- 2 ½ hour late afternoon/early evening training- TBD
- REAP sponsorship: \$1,000
- Free for REAP members and \$50 per/person for non-REAP members

Customer Service Training

- All-day training- September 21st 9:00 – 4:00

- REAP Sponsorship: \$1,000
- Free for REAP members and \$75 for non-REAP members

Reimbursement requested for 1st Quarter of 2018: \$6,250.

Recommended Action: approve requested quarterly payment.