

REAP Executive Committee Meeting Minutes

Wichita Workforce Center
2021 N. Amidon, Suite 1100, Wichita
November 21, 2019 ~ 11:30 a.m.

1. Welcome and Introductions: Commissioner Chip Westfall, Vice Chair

Commissioner Westfall called the meeting to order at 11:36 a.m.

2. Approval of Minutes

Approval of Minutes from Executive Committee Meeting from September 26, 2019

ACTION TAKEN: Mayor Terry Somers (Mount Hope) moved to APPROVE the minutes from September 26, 2019 Executive Committee meeting. Seconded by Mayor Rex Satterthwaite (Bentley). Motion carried 10-0.

3. On-Going Agenda Items

A. Debbie Luper, District Director, Office of Congressman Ron Estes – Two grant announcements:

- \$14 million grant from the U.S. Department of Transportation to the City of Wichita to improve many transportation services through a multimodal transportation facility to be located in Delano District. The center will contain transit amenities to handle connections from commuter service and connect to the downtown circulator and transfer points to routes meeting education, employment, and economic development that is key to the growth of the west bank area of the Arkansas River. The center will also serve as a quick charge area for the electric bus fleet, which is expected to grow, house Wichita's bike-share program, and includes nearly 600 parking spaces
- \$7.1 million grant from the US Department of Transportation to the City of Newton to improve the airport runways

B. John Waltner, Harvey County Economic Development & REAP – Meeting with City of Pratt: Waltner, Keith Lawing and Laura Rainwater, met with City of Pratt Mayor Doug Meyer and Pratt Chamber of Commerce Board members, to discuss the benefits of joining REAP. May require a follow-up visit to a city commission meeting, but the meeting was very positive and the Mayor was in favor of joining.

C. 2019 Yearly Review: Laura Rainwater

- 2019 brought about significant changes for REAP in vision, mission and structure. The main objectives of the 2019 REAP Work Plan were successfully executed. The organization saw a major transition as it created a taskforce to focus on regional collaboration to enhance coordination
- Executive Committee (EC) to oversee the business operations of REAP at monthly EC meetings resulting in a more efficient and flexible organization
- The Partners for Regional Collaboration (PRC) was established with active regional organizations and partners in South Central Kansas. The taskforce

includes: SCKEDD, SCAC, Harvey County Council of Governments, WAMPO, Hwy 254, Greater Wichita Partnership, Kansas Global Trade Services, the Wichita Regional Chamber of Commerce, the Workforce Alliance of South Central Kansas, and K96 Corridor

- Coordinated four quarterly convenings in 2019
 - Behavioral/Mental Health
 - Impact of Agriculture Industry in South Central Kansas
 - Broadband Access and Expansion
 - Workforce Development - Employment and Skills Training: Business-Led Demand Driven Solutions
- New Executive Director, Laura Rainwater, who assumed her duties on April 1
- John Waltner continues to recruit new members to join our regional efforts including the City of Pratt, the City of Winfield, Sedgwick County and Cowley County

4. 2020 REAP Work Plan: Laura Rainwater & Mayor Tom Brown

The goal of this work plan is to align REAP for a value added resources to local governments in South Central Kansas to enhance and increase cooperation and cooperation with regional organizations and councils of governments

The recommendations to consider for 2020 are:

- Finalize updates to REAP Bylaws
- Continue quarterly REAP regional convening's with key spotlight topics on the following regional priorities:
 - Behavioral Health
 - Transportation – Passenger rail, Commercial and General Aviation, Smart Technology Transportation System
 - Zero money is currently in KDOT budget for passenger rail
 - No other organization has taken on the regional collaboration needed to secure grant funding
 - Housing Affordability – Simplify application process and expedite permitting
 - Workforce Sustainability – Childcare, ex-offender, tech education, youth apprenticeship
 - Energy Costs – Losing business opportunities because of high energy costs
 - Tax Lid Law – Negative implications & impact on communities. Needs repealed
- Increase collaboration between governing bodies and levels of government
- Host/support Partners For Regional Collaboration by providing regional updates through newsletter publication
- Invite regional partner organizations to co-host, attend and participate in the quarterly REAP meetings
- REAP business will be done by the Executive Committee including coordinating relationships and raising awareness about regional policy priorities with the South Central Legislative Delegation and the Federal Congressional Delegation

5. 2020 REAP Budget: Keith Lawing

Keith Lawing presented the following DRAFT 2020 REAP Budget for approval:

This proposed budget includes 1.11 FTES:

Senior Administrator: 10%

Executive Officer: 80%

Fiscal: 5%

Communications/AA: 5%

DRAFT

2020 Budget		
Wages	\$	80,000
Benefits	\$	5,000
Taxes	\$	6,500
Sub Total		\$ 91,500
Overhead		
Rent	\$	7,200
Utilities	\$	1,500
Insurance	\$	2,500
Website (12 x200)	\$	2,400
Supplies	\$	3,000
Copies	\$	500
Postage	\$	150
Professional Development	\$	3,000
Dues/Subscriptions	\$	600
Outreach	\$	2,000
Fiscal & Audit	\$	3,500
Travel	\$	1,000
Sub Total		\$ 27,350
Meetings		
Regional Convenings (4 x \$2000)	\$	8,000
Exec Comm (8 x \$350)	\$	2,800
TAC (2 x \$100)	\$	200
Meetings total		\$ 11,000
Project		
City to City	\$	5,000
John Waltner	\$	500
Unrestricted Project Funds	\$	5,890
Projects Total		\$ 11,390
2019 Total Projected Expenses		\$ 141,240
Anticipated Revenues		
Projected Carry over	\$	6,000
SCAC	\$	1,500
Meeting Sponsorships	\$	10,000
2019 Total Projected Income (Assessments Only)		\$ 133,740
Total Projected Revenues		\$ 151,240
Revenues minus expenses		\$ 10,000

Action Taken: *Mayor Terry Somers (Mount Hope) moved to APPROVE the 2020 Work Plan and the 2020 REAP Budget. Seconded by Council Member Cindy Claycomb (Wichita). MOTION PASSED 10-0.*

6. Amendments to REAP Bylaws: Keith Lawing

Keith Lawing discussed the need to amend the REAP Bylaws. The following

- Bob Myers (Newton) will edit
- An amended DRAFT of the bylaws will be sent out to REAP members by December 15, 2019
- A 30-day comment period will be given to allow for feedback
- A final vote to approve amended bylaws will take place at the January 16, 2020 meeting of the Executive Committee

Action Taken: *Mayor Tom Brown (McPherson) moved to approve the timeline outlined above. Seconded by Mayor Rex Satterthwaite (Bentley). MOTION PASSED 10-0.*

7. December 6 Regional Convening: Laura Rainwater & Keith Lawing

REAP Staff reviewed the following DRAFT Agenda for the December 6 Regional Policy Summit on Employment and Skills Training: Business-Led Demand Driven Solutions

7:45-8:30 Breakfast sponsored by Evergy and the Workforce Alliance

8:30-9:00 Kansas Department of Commerce Secretary David Toland

9:00 Employment and Skills Training: Industry Trends and Challenges- Gary Plummer, President, Wichita Regional Chamber of Commerce, Moderator

- Technology: Lisa Roberts-Proffitt, FlagshipKansas.Tech
- Manufacturing: Viega
- Construction and Trades: Mike Gibson, Associated General Contractors
- Energy and Utilities: Evergy

10:00 Break

10:15 Employment and Skills Training: Demand Driven Solutions- Keith Lawing, President/CEO, Workforce Alliance of South Central Kansas, Moderator

- Expanding Registered Apprenticeship: Amanda Duncan, Workforce Alliance
- Workforce AID: Samantha Meeds, Spirit AeroSystems
- Excel in Career Technical Education (CTE): Millenium Machine
- Youth Employment Strategies: Michele Gifford, Textron Aviation

11:15 On-going Challenges and Strategies: Keith Lawing and Gary Plummer

- Childcare: Power of the Positive Coalition
- Military transitioning: Jordan Lambert
- Criminal Backgrounds: Koch Industries Official

11:45 Door Prize Drawing & Adjourn

8. Other Business: Laura Rainwater

Laura Rainwater provided an overview of the following upcoming events with the South Central Kansas Legislative Delegation

- Monday, November 25, 5:30-7:30 p.m.: Local Elected Officials Reception, Mark Arts, 1307 N. Rock Rd., Wichita, KS 67206
- Tuesday, January 7, 2020, 6:30-8:00 p.m.: 2020 Legislative Public Forum with SCKLD, Wichita City Hall, Boardroom and Council Chambers, 455 N. Main, Wichita, KS 67202
- Thursday, January 9, 11:00 a.m. – 4:30 p.m., 2020 South Central Kansas Legislative Delegation Annual Meeting, Wichita State University, Rhatigan Student Center, Beggs Ballroom
The meeting adjourned at 1:07 p.m.

9. Meeting adjourned at 1:07 p.m.

Meeting Attendance

Chip Westfall, Chair, Harvey County	Bob Myers, Newton
Mayor Tom Brown, McPherson	Lucas Neese, Lindsborg
Mayor Donna Clasen, Maize	Mayor Shelly Hansel, Wellington
Mayor Rex Satterthwaite, Bentley	Staff/Guests:
Mayor Terry Somers, Mount Hope	Debbie Luper
Cindy Claycome, Wichita	Carol Voran
Tom Jones, Park City	John Waltner, Harvey County/REAP
Ty Lasher, Bel Aire	Keith Lawing, REAP
Sean Fox, Park City	Laura Rainwater, REAP